

PROGRESSION**2021-1-HU01-KA210-ADU-000035074**

**Video conference
Minutes
28.01.2022 Friday
10.00-12.00
online**

Responsible organization: Crime Stop Alapítvány

Topics:

- 1. Greeting, introduction**
- 2. Professional content of the project**
- 3. Work plan**
- 4. Activities in February**
- 5. Budget of the project - requirements of the settlement**
- 6. Good practices projects**
- 7. Focal points**
- 8. Transversal competencies**
- 9. Operative issues**

1. Greeting, introduction (Crime Stop Alapítvány, Bozyazi Kultur Sanat Ve Muzik Dernegi, the employees of each organization)

Employees of the organizations introduced themselves: what tasks, activities there are at each organization.

The two organization introduced their history, mission, activities, plans and opportunities with ppts.

Since the two organizations and countries are far apart, both organizations helped the understanding of the geographic location with support of a blind map. The great physical / geographical distance means a different culture and everyday life, which makes working together especially exciting.

The two organizations clarified:

The seat of Crime Stop Alapítvány is in Balassagyarmat, but it has a branch office in Budapest and its area of operation is nationwide.

Bozyazi Kultur Sanat Ve Muzik Dernegi realizes its activities in two towns: Anamur and Bozyazi, which are approximately 15 kilometers away from each other.

2. Professional content of the project

On behalf of Crime Stop Alapítvány, Giba András described the cornerstones of the professional content of the project. Of course, all this was already known in connection with the development of the project, but at the same time it is worth reviewing the purpose, target group, tasks, activities, results and impact of the project in a structured way.

Giba András emphasized the results of the project in connection with the implementation: a good practices bank, a methodological guide, a results communication publication, materials for online trainings, and supporting documents for other meetings (international and bilateral). Ppt attached. The results are created jointly by the partners, but the ultimate responsible is the coordinating organization, Crime Stop Alapítvány.

3. Work plan

The work plan was previously sent by the coordinating organization, the Turkish partner - reserving the right to change, of course due to other, unforeseen activities and professional programs - accepted the work plan in its current state.

Due to the professional and financial ratio of 35% to 65%, Giba András suggested that out of the 6 online trainings, 2 online trainings will be coordinated by the Turkish partner. The proposal was accepted by the Turkish partner. The exact date will be clarified by the two organizations, and for the time being, it is up to the coordinating organization to organize the next event (February).

The work plan also includes the documentation tasks for each activity, which will be clarified by partners for each activity.

4. Activities in February

25.02.2022 – 2nd VC and online training – accepted date by both organizations.

As this project is supported in the area of **adult learning relationships and collaborations**, it is important for both organizations to discuss projects for **adults**.

Topic suggestions:

- definition of disadvantage in Hungary and Turkey (with term explanation), with a focus on the EU. Emerging needs, the needs of the two target groups. Professional answers. Projects. Both organizations are preparing (ppt).

- preparation of TM 1. After consultation (considering that obtaining travel permits for the Turkish partner requires several weeks) 24-25.03.2022. (Thursday-Friday). If the Turkish partner needs to know what places they will visit in Hungary: Balassagyarmat, Budapest, Szentendre. The exact program will be sent later by the Crime Stop Foundation. The preparation of the TM (professionally and in terms of other preparations for the trip) is the responsibility of the coordinating organization.

4. Budget of the project - requirements of the settlement

Based on the attached ppt. According to the lump sum logic:

- there aren't any cost types, no reallocation – there is one cost: EUR 30,000
- can be used not only on activities listed in Annex II

Final grant amount:

- only professional report, no settlement can be expected
- ... if the professional content undertaken in the application is fulfilled in quality,
- ... if the activities are carried out properly,
- ... **the full amount is due to the partnership.**

If there is no settlement:

- should comply with national accounting rules

NA will be holding a briefing on cost accounting, since this is missing at the moment (and it would be great to know):

- Reporting Interface (Beneficiary Module) and Reporting Form (s)
- Internal documents for reporting and audits at NA - will inform the coordinating organization about the content of KA201

The coordinating organization will, of course, immediately share what they had learned with the partner organization.

5. Best practice projects

Both organizations presented good practice projects on the topic: digital competence development, helping disadvantaged target groups, art projects, resp. linking them: developing the digital competence of disadvantaged groups (Roma people and offenders, supported in crime prevention) and supporting them with art projects. The theme of this project is to start gathering knowledge and experience from both organizations on how to connect the two areas of development, considering the needs of the target group and the challenges of support. It is important for both organizations: the focus is on supporting adult disadvantaged target group members due to participating in the **adult learning relationships** project.

5. Focal points

Both organizations prepared their focal points of the project, i.e. by showing the key points in the project that they would like to see developed:

Crime Stop Alapítvány:

- Disadvantaged, marginalized target group - good practice programs to reduce inclusiveness, competence development, social disadvantage
- Digital competence - opportunities to connect art projects (21st century challenge)
- Gathering experience, sharing knowledge during personal meetings

Bozyazi Kultur Sanat Ve Muzik Dernegi:

- Disadvantaged, marginalized target group - good practice programs to reduce inclusiveness, competence development, social disadvantage (disabilities)
- Artistic skills & to connect them with digitalization projects (21st century challenge)
- Gathering experience, sharing knowledge during personal meetings

6. Transversal competencies

Crime Stop Alapítvány:

- Digital competence - target group members, professionals working with them - opportunities to work with the target group - opportunities of the online space
- Expanding organizational and management capacity
- Innovation, internationalization

Bozyazi Kultur Sanat Ve Muzik Dernegi:

- Interconnecting Artistic skills with other areas of the life target group members, professionals working with them - (Digital competence - professionals working with target group) - opportunities to work with the target group - opportunities of the online space
- Expanding organizational and management capacity
- Innovation, internationalization

9. Operative Issues

- The Partnership Agreement is one of the basic documents of the project (next to the submitted project plan), its content is applicable.
- The first grant amount has arrived on the bank account of the partner in accordance with the Partnership Agreement.
- The Google Drive interface has been created, its access:
- The web pages of the two organizations which will be accessible from the project web page: www.csprogression.hu
Crime Stop Alapítvány: <http://crimestop.hu/index.html>
Bozyazi Kultur Sanat Ve Muzik Dernegi: <http://bozyazisanat.org>
- The logo of the project has been completed, the organizations have already used it for the first time.
- Each time an evaluation sheet will be completed and they will be summarized (attached).
- The project web page has been created:

crimestopalapitvany@gmail.com

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- In accordance with the provisions of the Partnership Agreement, minutes are drawn up each time, which is prepared by Crime Stop Alapítvány; and after being read (if there is no proposal for change) by the partner organization, it will be signed, stamped and dated, and returned scanned.

Annexes:

- introductory presentations of both organizations (2)
- professional content of the project (1 ppt, Crime Stop Alapítvány)
- short video (Bozyazi Kultur Sanat Ve Muzik Dernegi)
- work plan (Excel table)
- budget of the project - requirements of the settlement (1 ppt, Crime Stop Alapítvány)
- good practice projects / focal points of the project / transversal competencies to develop (1 ppt Crime Stop Alapítvány, Bozyazi Kultur Sanat Ve Muzik Dernegi)