**PROGRESSION**
**2021-1-HU01-KA210-ADU-000035074**

# Video conference minutes Friday, 11.03.2022 09.00-12.00 online

**Topics:**

**1. Greeting, introductions**
**2. Activities in March**
**3. Let's prepare to the visit. Kahoot**
**4. Topic processing**
**5. Operative questions**

## 1. Greeting, introductions

## 2. Activities in March

24-25.03.2022 1st TM - host organization: Crime Stop Foundation. Location: Hungary, Budapest. Traveling organization: Turkish partner, 2 people. Of course, more people can come, they fund it, just write to us, because that's how we prepare. If fewer come, you need a justification (e.g. Covid).

Travel information:
- accommodation in Budapest is advisable - do they want any help? *Yes, András will help them, he recommends the following accommodations:*
https://www.mellowmoodhotels.com/hotels/impulso-fashion-hotel/ - **(Booking link)**
*https://corvinbp.com/#services* - **(Booking link )**
*https://www.mellowmoodhotels.com/hotels/atrium-fashion-hotel/* - **(Bookink link)**
*https://www.bo18hotelbudapest.com/* - **(Booking link)**

- 2 full days of the program - It starts approx. at 9am, so it would be good to arrive on the previous day
- do you want help with airport transfers? *Yes, András will pick them up on 23.03.2022, the plane arrives around 2 pm. The flight ticket will be sent scanned.*
- a **separate insurance** must be concluded for the duration of the trip, as in all Erasmus programs - this should be presented, scanned or brought with them
- share all travel information with us - all documents proving the trip are required (these should be in their bookkeeping but also sent)

- look at the conditions of entry from Turkey to Hungary due to COVID - help them with this? Although I don't think it's anything special. They have to be in a mask here in Hungary during transport, indoors, in catering establishments (if they don't eat, it can be taken off while eating, etc.).
- ask if they have been vaccinated? How many vaccinations? Do they have a vaccination certificate (maybe they don't have an EU Covid certificate?!)
- put all the invoices related to the trip in their bookkeeping - you can request and get an invoice anywhere in Hungary, it is advisable if the name, address and tax number of the organization are printed out and taken with them

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- On the evening of day 1, we invite them to dinner - do they have any special needs for meals? What kind of thing do they not eat (e.g. pork, Vietnamese food) etc. Do you want a Hungarian specialty or can we choose freely? *Nothing special requirement, only no pork.*
- We will transport them to the program locations by car.
- Program: under organization, but we will soon find that approx. what we are thinking of.

Q&A

The Turkish partner needs an invitation letter and a program to travel. The invitation letter has a format that the partner sends. Needs it signed, stamped, scanned. The program will be sent on Wednesday, 16.03.2022, hopefully the final one.

**3. Let's prepare to the visit. Kahoot**

Some Hungarian characteristics, typical thing, information before the trip - processed in Kahoot.

**4 Topic processing:**

- definition of disadvantaged situation in Hungary and Turkey (with explanation), with a focus on the EU. Emerging needs, the needs of the two target groups. Professional answers. Projects. Both organizations are preparing (ppt).

**5 Operative questions**

- In addition to one of the basic documents of the project (the submitted work plan), the provisions of the Partnership Agreement shall prevail.
- The Google Drive interface has been developed, contact data:
Both organizations upload their materials to GD.
- Each time an evaluation sheet and it summary have to be created (attached)
- The project website has been created, its contact data:

- In accordance with the provisions of the Partnership Agreement, minutes are drawn up each time, which is prepared by Crime Stop Foundation, accepted by the partner organization (if there is no proposal for change), signed, stamped and dated, and returned scanned.
- Monthly report.

**Annexes**

- Kahoot - material
- A hátrányos helyzet - fogalommagyarázat (EU, Magyarország - ppt)
- Disadvataged situation – definitions and explanations (EU, Hungary - ppt)